

ACCESS ASPIRATION SCHOOLS PARTNERSHIP AGREEMENT

The Mayor's Fund for London is delighted to welcome you on to the Access Aspiration programme.

This agreement is between the Mayor's Fund for London and your school and details how we can work in partnership to support students, giving them access to employers and broadening their understanding of careers whilst supporting your school's careers education programme.

By completing the Google form linked at the bottom of this agreement your school is signing on to the Access Aspiration programme for 2022/23 academic year.

Please review and if you have any questions, please get in touch with us to discuss.

1. OVERVIEW AND ACTIVITY

Access Aspiration provides students with access to good quality and meaningful encounters with employers and the world of work. It supports students in making more positive career decisions, to develop a knowledge of the opportunities available to them and empowers them with experience and exposure to employers that is vital in helping to make informed decisions.

Next year, we anticipate the programme being a blended offer of online and face-to-face activity, taking into consideration prevailing government guidelines and the safety of teachers, students and volunteers. See Appendix 1.

2. AGREEMENT AND PARTNERSHIP WORKING

To best support students from your school, and from across our network of schools, we've set out some commitments that we make to you, with some reciprocal commitments, to form the basis of our partnership approach.

The Mayor's Fund for London and Access Aspiration delivery team commit to:

- a. Providing you with two dedicated points of contact within the delivery team:
 - Your day-to-day contact for working with the programme is our Schools Project Manager, Laura Ferris. Email: lferris@mayorsfundforlondon.org.uk Telephone: 07551780706.
 - Although most of your questions can be answered by and all programme activity organised with our Schools Project Manager, you can contact our Employment Programmes Manager, Philip Jolly, if your school needs any further advice or support – pjolly@mayorsfundforlondon.org.uk.
- b. Providing a **free** service to your school.
- c. Keeping you informed with progress reports on your students' engagement with our careers guidance activities and creating access for students to professionals from diverse backgrounds and a range of business sectors.
- d. Supporting schools and Careers Leaders to help them deliver their careers guidance provision, helping them to meet DfE statutory requirements including meeting Gatsby Benchmark standards.

- e. Taking the necessary steps to ensure the health, safety and welfare of everyone involved in the programme and working with you to ensure students are safeguarded during any programme activities.

Your school commits to:

- a) Allocating a member of staff as the main point of contact for the programme. This is usually the school's Careers Leader.
- b) Providing contact details for the strategic lead who has oversight of your careers strategy and delivery. This is usually an SLT member or Head of Sixth Form.
- c) Naming the Mayor's Fund for London Access Aspiration programme as a partner in your published CEIAG policy.
- d) Running a short assembly presentation to inform students about the Access Aspiration programme and what it offers to them. The delivery team will provide a presentation that you can show to students. We recommend that schools present to students within the first three weeks of Autumn Term.
- e) Sharing a link with students to complete the online registration form - students enter their details to receive information about accessing webinars, industry insight opportunities and work experience. The delivery team will provide the school's main point of contact with the link to share with students.
- f) Ensuring that a good proportion of your Year 12s and Year 13s are signed up to the programme by the end of the October half term. If your students have not signed up to the programme, they will not be able to access the work experience and webinar activity.
- g) Working with the delivery team to incorporate elements of the Access Aspiration programme into student timetables. Booking in dates to host careers education activity supported by our employer volunteers.
- h) Promoting to students upcoming Access Aspiration programme opportunities as they are sent to you through regular newsletter communications and supporting students when selected for Business Insight sessions and Work Experience Placements. Providing students with a space and/or device to attend our online webinars if their at-home environment is not suitable.
- i) Your Careers Leader taking part in a half-termly online focus group or surveys to provide feedback and share practice.
- j) Selecting two students to be invited to become Student Ambassadors for the programme by October half term 2022.

3. COMMUNICATING THE PARTNERSHIP

The school may refer to the Mayor's Fund for London as a 'partner' in its communications and publicity – please share drafts to the Mayor's Fund for London to ensure correct spelling and logo use. Equally, the Mayor's Fund for London may refer to the school as a partner in its communications/publicity.

We will work with you and your students to create content and case studies to promote the positive work being done in preparing young people for successful future careers.

4. AGREEING AND SIGNING UP

Once you have read through the agreement, please fill in [this Google form](#) to sign your school up to the Access Aspiration programme for next academic year.

We ask that all forms are completed no later than **Friday 8th July 2022**.

We look forward to working with you in the 2022/23 academic year. Please let us know if you would like to discuss any of the terms above by reaching out to lferris@mayorsfundforlondon.org.uk.

THANK YOU

Appendix I: Provisional Programme

We expect the programme to include the following elements:

In-business, in-school and online activity:	
Access All Areas (AAA) Live speaker webinars	Industry speakers presenting live online to groups of students with interactive Q&A
Sector Snapshots Recorded insights into industry	Short video insights into jobs and industry sectors, presented by a diverse group of volunteers and businesses with reflection questions for pupils to complete
Mock Interviews	Volunteers from industry assisting students with interview practice
Speed Networking	Volunteers from a range of industry sectors discussing with small groups of students their role, career journey and pathways into their sector
Industry Speakers	Industry speakers presenting in-person with interactive Q&A
Business Insights	Group visits to businesses with panel presentations on job types and career pathways as well as project-based learning breakout sessions
Work Experience	3-5 day work experience placements in businesses across a range of industry sectors
Good practice sharing and signposting:	
Our website	Dedicated resources for students and teachers on the Mayor's Fund for London website
Newsletters	Regular updates, including volunteering, apprenticeships, jobs and internships