

A Brilliant
Civil Service

Working in the Civil Service

Where will a career in the Civil Service
take you?

What is the Civil Service?

The Civil Service helps the government of the day:

- ▶ Develop and implement its policies as effectively as possible.
- ▶ Deliver services directly to people all over the country, including:
 - Collecting taxes
 - Paying benefits and pensions
 - Running employment services
 - Running prisons
 - Issuing driving licences
- ▶ Politically impartial
- ▶ Made up of several departments, agencies and non-departmental government bodies (NDPBs)
- ▶ **Civil service stands:** Integrity, honesty, objectivity & impartiality



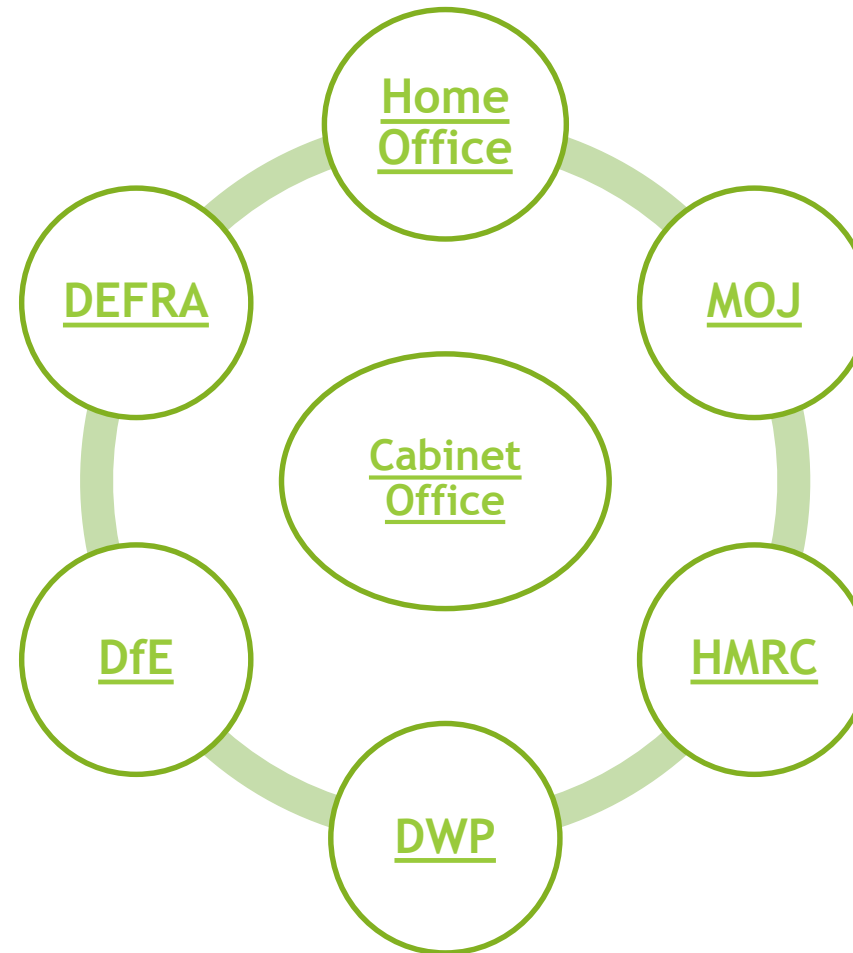
Departments, agencies and public bodies

- ▶ There are **23 Ministerial departments**, including:
 - Cabinet office/ Department for Education/ DWP / Home Office
- ▶ There are **20 Non ministerial departments**, including:
 - HMRC/ Food standards agency/ OFSTED/ Serious Fraud Office
- ▶ There are **3 Devolved administrations**. These are:
 - Northern Ireland Executive/ The Scottish Government/ Welsh Government
- ▶ There are an additional **410 bodies and agencies**, including:
 - British film Institute/ Child Safeguarding Practice Review Panel/ Forest research



Departments, agencies and public bodies- Continued

Lets take a closer
look at some of the
ministerial and non-
ministerial
departments





Cabinet Office

- ▶ The Cabinet Office is responsible for supporting the prime minister and Cabinet of the United Kingdom.
- ▶ It is composed of various units that support Cabinet committees and which co-ordinate the delivery of government objectives via other departments
- ▶ Department is also the corporate headquarters for government, in partnership with HM Treasury, and takes the lead in certain critical policy areas
- ▶ Employ around 2050 staff
- ▶ Mr Simon Case (pictured) is the current Cabinet Secretary and Head of the Civil Service



Home Office

Overview:

- ▶ Established in 1782 the department currently employs approximately 35,000 staff
- ▶ The Home Office is the lead government department responsible for immigration and passports, drugs policy, crime, fire, counter-terrorism and police
- ▶ The Home Office is committed to build a safe, fair and prosperous UK.
- ▶ Career opportunities include policy, corporate services or any number of operational roles
- ▶ Additionally the department regularly offers apprenticeships, early diversity & summer diversity internships, graduate fast stream programmes and direct entry positions



MOJ

- ▶ The Ministry of Justice is a major government department, at the heart of the justice system
- ▶ Department is responsible for these parts of the justice system:
 - Courts
 - Prisons
 - Probation services
 - Attendance centres
- ▶ From our civil courts, tribunals and family law hearings, to criminal justice, prison and probation services. We work to ensure that sentences are served and offenders are encouraged to turn their lives around and become law-abiding citizens.



HMRC

- ▶ With history dating back 1000 years the department's current form took place in 2005 when the old Inland Revenue and HM Customs & Excise departments merged to form Her Majesty's Revenue and Customs (HMRC)
- ▶ HMRC is the UK's tax, payments and customs authority
- ▶ The department's priorities include Maximising revenues for public spending & transforming tax and payments to make things simpler for customers
- ▶ One of the country's largest employers, with around 60,000 people working across the UK
- ▶ HMRC have a wide range of development programmes to support colleagues looking to advance their careers. These include Spring, Leap, Ascend, Embrace and Stride
- ▶ In addition the department has over 30 apprentices on offer

Economist L6

Operational
Delivery L3

Statistician
(Data Analyst)



Technology
L6

Business
Administrator
L4

HR
Apprenticeship
L3 & L5

Data Analyst
L4

Tax Apprentice
L3 & L4 (coming
soon)

Counter Fraud
L4 Coming Soon



DWP

- ▶ The Department for Work and Pensions (DWP) is responsible for welfare, pensions and child maintenance policy.
- ▶ As the UK's biggest public service department it administers the State Pension and a range of working age, disability and ill health benefits to around 20 million claimants and customers
- ▶ The department run a number of schemes to support people back into work.
- ▶ One such scheme is The Kickstart Scheme. This provides funding to employers to create job placements for 16 to 24 year olds on Universal Credit.
- ▶ The Rt Hon Thérèse Coffey MP is the current Secretary of State at the Department for Work and Pensions



Department
for Work &
Pensions





DfE

The Department for Education is responsible for children's services and education, including early years, schools, higher and further education policy, apprenticeships and wider skills in England.

Department work closely with:

- ▶ National and local agencies who look after children
- ▶ local authorities
- ▶ professionals who work in schools and further and higher education institutions, children's services and health services



DEFRA

- ▶ Department is responsible for safeguarding the UK's natural environment, supporting the food and farming industry, and sustaining a thriving rural economy.
- ▶ Due to the broad remit of the department their decisions play a major role in people's day-to-day life, from the food we eat, and the air we breathe, to the water we drink.
- ▶ including policy makers, scientists and research specialists
- ▶ Employs around 3,500 staff (1 April 2018)
- ▶ Despite being a UK department Defra only works directly in England.
- ▶ Nonetheless it works closely with the devolved administrations in Wales, Scotland and Northern Ireland, and generally leads on negotiations in the EU and internationally.



Where will a career in the Civil Service take you?

- ▶ A career in the Civil Service offers you:
 - The opportunity to make a difference to people's lives in the UK
 - Work and learn within a diverse and inclusive workplace
 - Good career development opportunities
 - flexible working hours and comprehensive benefits
 - Roles within the service can be permanent or fixed-term contracts, full-time or part-time

ace
k
The Civil Service

Watch video

2021 Application

Introduction



Apply to join the Civil Service

There are different routes into the Civil Service include. These include:

- ❑ Civil Service job website for live job advert ([start a job search now](#))
- ❑ Apprenticeship opportunities ([Civil Service apprenticeships](#))
- ❑ The 2-year [Civil Service Fast Track apprenticeship programme](#)
- ❑ The [Civil Service Fast Stream programme](#) for graduates
- ❑ the [Summer Diversity Internship programme](#) for ethnic minority students, disabled students and those from under-represented socio-economic backgrounds
- ❑ The [Early Diversity Internship programme](#) for ethnic minority students and those from under-represented socio-economic backgrounds
- ❑ The [Movement to Work scheme](#) which offers work experience in the Civil Service for unemployed young people
- ❑ Student placements

Q&A session

