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| **Equal Opportunities Recruitment Monitoring Form – Strictly Confidential** |

The Mayor’s Fund for London is committed to promoting fairness and eliminating discrimination from recruitment and selection practices. We will ensure that no job applicant or employee received less favourable treatment either directly or indirectly, on the grounds of age, race, disability, gender, marital status, religion or faith or sexual orientation.

To monitor and audit the effective delivery of this commitment, we require all applicants to provide information asked for in this monitoring form. This will only be used for this purpose, will form no part of the interview process and will be treated in strict confidence.

The form will be detached from your application form and transferred to our Human Resources database to help monitor the diversity of applications we receive. This will enable us to develop appropriate policies and procedures in respect of diversity and equal opportunities.

Name:

Position applied for:

Date:

1. Gender:  Female

2. Date of birth:

3. Marital status:  Married  Single  Divorced Other (Please specify: )

4. Nationality:

5. How would you describe your ethnic origin?

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| White | | |  | Black or black British | | |
| A | British |  |  | M | Caribbean |  |
| B | Irish |  |  | N | African |  |
| C | Any other white background |  |  | P | Any other black background |  |
| Mixed | | |  | Other ethnic groups | | |
| D | White and black Caribbean |  |  | R | Chinese |  |
| E | White and black African |  |  | S | Other ethnic groups |  |
| F | White and Asian |  |  |  | Please specify………………… |  |
| G | Other mixed background |  |  | Z | Not stated |  |
| Asian or Asian British | | |  |  | | |
| H | Indian |  |  |  |  |  |
| J | Pakistani |  |  |  |  |  |
| K | Bangladeshi |  |  |  |  |  |
| L | Other Asian background |  |  |  |  |  |
|  | Please specify …...……………… |  |  |  |  |  |

6. Disability is defined by the Disability Discrimination Act as;

A physical or mental impairment, which has a substantial and long-term adverse effect on a person’s ability to carry out normal day-to-day activities. The disability could be physical, sensory or mental and must be expected to last at least 12 months.

Are you a disabled person as defined by the Disability Discrimination Act?  Yes  No

7. How would you describe your religion or belief?

Christian  Buddhist  Hindu  Jewish

Muslim  Sikh  None  Prefer not to say

Other (please specify ……………………………………………………………………)

8. What of the following describes your sexual orientation?

Bi-sexual  Gay  Heterosexual  Lesbian

Other  Prefer not to disclose

Thank you for completing this form. Please return it with your application.